

San Joaquin County Employment Opportunity

Management Analyst III Agricultural Commissioner's Office

The Position

The San Joaquin County Agricultural Commissioner's Office has an exciting opportunity for a highly qualified professional to perform managerial duties to oversee the administrative functions of the department. The incumbent will assist the department head in ensuring compliance with all applicable regulations and policies as well as facilities management, program development, grant writing and monitoring and assisting the Agricultural Commissioner with process improvements and operational efficiency for this regulatory department. The incumbent is expected to model a strong work ethic and leadership skills, including accountability for oneself and others.

The Ideal Candidate

The ideal candidate for the Management Analyst III position with the Agricultural Commissioner's Office will have a strong background in administrative activities, including exceptional analytical skills, strong written and verbal communication skills and strategic thinking making them adept at providing valuable insights and implementing innovative solutions. Their ability to research and analyze laws, policies, prepare insightful thorough reports and offer well-founded recommendations will contribute to the success in this role. Knowledge and understanding of agriculture is desirable.

The Department

The Agricultural Commissioner enforces the provisions of the California Food and Agricultural Code for the protection of the public's health, safety and welfare, and promotes and protects the agricultural industry. The department consists of two divisions: Agricultural Commissioner and Weights and Measures. The Agricultural Commissioner Division promotes and protects the County's agricultural interests while protecting the public health and environment. The Division enforces pesticide use and worker safety regulations and quarantine regulations and performs pest detection, pest management and pest eradication activities. The Agricultural Commissioner prepares the County's annual agricultural report which is provided to the Board of Supervisors, growers, food processors, libraries, businesses, schools and other interested parties.

The Division of Weights and Measures protects consumers and businesses by promoting fairness and equity in the marketplace with the enforcement of the California Business and Professions Code and other State and County laws and regulations. Areas of enforcement by the Division are: Weighing and Measuring Devices, Petroleum Products, Weighmaster, and Package Labeling Quantity Control.

The department's budget for the 2023-2024 fiscal year is \$9.5 million. There are 43 full-time and approximately 30 seasonal employees.



SAN JOAQUIN
— COUNTY —
Greatness grows here.

San Joaquin County Human Resources Division
44 N. San Joaquin Street, Suite 330
Stockton, California 95202
(209) 468-3370

Recruitment Announcement
0124-RM0226-01
Equal Opportunity Employer

Management Analyst III

Agricultural Commissioner's Office

Compensation

Annual Base Salary:
\$100,503 - \$122,162

In addition to the base salary, the County offers an excellent benefits plan which includes a county contribution to health insurance, dental and vision insurance plans. Other benefits also offered by the County include:

- 1937 Retirement Act plan with reciprocity with CALPERS
- 125 Flex Spending Benefits Plan
- 457 Deferred Compensation Plan - including 1% employer contribution
- 12 days sick leave annually with unlimited accumulation
- 10 days of vacation leave (15 days after 3 years, 20 days after 10 years, and 23 days after 20 years)
- 14 paid holidays per year
- 10 days of administrative leave per fiscal year

For more information about our generous benefits package, visit the Benefits page at:

sjgov.org/departments/hr/benefits

Recruitment Incentives

The following incentives and bonuses may be available for eligible new hires. Incentives and bonuses are subject to approval by Human Resources:

- Vacation accrual rate consistent with candidate's total years of public service.
- Sick leave credit up to 160 hours of unreimbursed sick leave for candidates leaving other employment may receive credit for actual non-reimbursable sick leave credit (up to 160 hours) from their last employer.
- Retention Bonus:
 - ◆ \$2,000 upon completion of first year equivalent employment (2,080 hours)
 - ◆ \$1,000 upon completion of third year equivalent employment (6,240 hours)
 - ◆ \$3,000 upon completion of sixth year

Wellness

San Joaquin County is dedicated to providing its employees with a great benefit package and is interested in their overall well-being. Through our [SJC Engage](#) wellness program, San Joaquin County employees and eligible dependents are offered support in the way of various workshops, courses, and programs in areas such as Physical and Mental Wellness, Professional Wellness, and Financial Wellness. Employees also enjoy special employee pricing through Perks at Work.



Management Analyst III

Agricultural Commissioner's Office

Minimum Qualifications

Education: Graduation from an accredited four year college or university with a major in public or business administration, economics, social or behavioral science, or a closely related field.

Experience: Three years of responsible managerial, fiscal, personnel or governmental administrative and/or analytical work, one year of which must have been at a level equivalent to Management Analyst II in San Joaquin County service.

Substitution: A Master's Degree in public or business administration, economics, or a closely related field from an accredited college or university may be substituted for one year of experience.

Application and Selection

The competitive process includes submittal of a completed San Joaquin County Employment application and Supplemental Questionnaire. Resumes will not be accepted in lieu of a complete application package. If a formal exam process is utilized, qualified applicants will be invited to participate in an oral examination interview which may include a practical exercise. The top-scoring candidates will be referred to the department for a hiring interview. Submit a completed application and supplemental questionnaire on or before the final filing date.

Final Filing Date: 02/05/2024

To apply, visit the recruitment announcement [page](#) or scan this QR code with your smartphone's camera.



Make San Joaquin County your new home!

A land of beauty, recreation and natural riches-from the waters of the Delta to the vines of the wine, San Joaquin County has it all. San Joaquin County boasts seven cities and some of the finest opportunities in the state for boating, fishing, camping, history-gathering, or just plain fun in the sun. Each city, as well as the unincorporated county areas, offers a unique opportunity to enjoy California nature, music, arts and culture. Whatever your interest, it can most likely be found in San Joaquin County.

Arts, Culture & Recreation

An abundance of activities and events provide a much-needed respite from everyday worries and the Haggin Museum, San Joaquin County Historical Museum, and Stockton Children's Museum are popular spots.

The Bob Hope Theatre, Hutchins Street Square, and the Grand Theater provide cultural and entertainment experiences for children and adults. Sports venues include the Stockton Arena and Banner Island Ballpark for basketball, hockey, baseball, and other sports events. Enjoy college athletics at University of the Pacific and San Joaquin Delta College.

Stockton, the county seat, is the most racially diverse large city in the United States. Over 75 languages are spoken within the region and there is a constant celebration of cultures found in the numerous festivals that invite all community members to share food, music, dance, folklore, customs and traditions.

San Joaquin County operates nine community parks for boating, camping, and picnicking, swimming and organized sports.

Individual cities and communities provide a host of other opportunities, from Lodi Lake Park and Nature Area to the Woodbridge Ecological Reserve. The County-owned and operated Micke Grove Park offers a zoo, rides and a historical museum to delight both children and adults. The San Joaquin Delta offers some of the best boating in the state: more than 1,000 miles of waterways stretch from the Stockton Marina to north of Sacramento and offers access to the San Francisco Bay.



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Education

From preschool to higher education, the County has it covered with an abundant array of public and private opportunities to learn and grow. The University of the Pacific, California State University, Stanislaus-Stockton Center, Humphreys College and Law School, National University, and San Joaquin Delta College offer a wide variety of choices for educational opportunities. The County's 14 school districts provide families with a wide choice for children's educational development.



Agriculture

The county is one of the most agriculturally rich regions in California. The Lodi Appellation produces some of the finest wines and wine grapes in the world. Over 85 wineries offer opportunities for tasting and special events.

Almonds are the leading commodity, with 87,300 bearing acres. Grapes, milk, walnuts and eggs round out the top commodities, with an abundance of other produce. Weekly farmers markets throughout the county offer a cornucopia of fresh fruit and vegetables. Fruit stands and pick-your-own produce farms dot the countryside.

Housing

Housing is plentiful in San Joaquin County and is affordable when compared to other nearby areas.

Housing ranges from new developments to historic homes found mostly in central Stockton and downtown Lodi. San Joaquin County is a place where families can grow, learn, and experience the nature and beauty of the California landscape while benefiting from the unique opportunities - cultural, recreational, and educational - provided.